

Roydon Parish Council

Minutes of the Parish Council Meeting held at the Parish Room, St Remigius Church, Roydon, on Tuesday 9th January 2023 at 7.15pm

Councillors Present – Trevor Ault (Chair), Stephen Finch (Vice Chair), Angela Brown, Paul Curson, Andrew Daniels, Jane Jennifer, Keith Best, Pam Murton

Not in attendance – Elizabeth Taylor

In Attendance – Emma Chandler (Parish Clerk)

Public – No members of the public were present.

1. Welcome

Cllr Ault welcomed everyone to the meeting.

2. To receive and consider accepting apologies from members unable to attend.

No apologies were received.

3. To receive and note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.

Cllrs Ault, Jennifer and Curson - DDNP

Cllrs Finch and Brown - Allotments

4. Public Forum: To receive County & District Councillors reports and the opportunity for issues to be raised or questions asked.

Not needed

5. Approval of the minutes of the Parish Council meeting held on Tuesday 28th November 2023

Approved and signed by the Chair.

6. Matters arising - To note progress on decisions made at the last meeting.

Cllr Murton expressed concerns about the ditch from her field down to Snow Street, opposite Little Green, which carries water from Baynards Lane and Swamp Lane. She confirmed that all ditches on her property have been cleared professionally. She asserted that the localised flooding in the Little Green/The Friary area of Snow Street is due to pipes that were moved during cable works that took place under the road not functioning as well as they should and which is why the water looks like it is coming from her land. The Clerk was requested to chase the Surface Water Drainage Officer at SNDC to enquire if the landowners have been written to regarding ditch clearance and items discussed at the meeting.

Action – Parish Clerk

7. Clerk's Report.

The Clerk confirmed that a new 2 year electricity contract had been signed for the street-lights.

Notice boards have been ordered subject to design confirmation.

Purchase of the bench is in process with the Clerk endeavouring to get delivery at the same time as the notice boards.

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8. Budget

- a) **To receive and make amendments to the proposed draft budget for 24-25**
The budget was reviewed line by line with amendments made during the meeting.
- b) **To agree the budget for 24-25**
It was confirmed for the final budget to be agreed at the meeting on the 30th January 2024.
- c) **To agree the Earmarked Reserves for 24-25**
Reserves were discussed and approved.
- d) **To discuss and consider the Precept Request for 24-25**
The precept was considered and agreed with the presented budget. The Clerk confirmed that the amendments would be checked and circulated before the meeting on the 30th January 2024 to make the final agreements.
- e) **To agree the Precept Request for 24-25**
It was confirmed for the final Precept request to be agreed at the meeting on the 30th January 2024.

Action – Parish Clerk

9. Planning Applications and Decisions.

- a) **Application 2023/3828**
Applicant: Mr & Mrs Chapman
Location: Land East of Birchwood, Snow Street, Roydon, IP22 5SD
Proposal: New four bedroom dwelling with associated driveway and double garage
Application Type: Full Planning Permission
Return comments by 18 January 2024.
The application was discussed at length. Cllr Ault to compile all comments for the Clerk to submit to SNDC before the closing date.

Action – Cllr Ault/Parish Clerk

10. To consider information or issues relevant to Council from members for brief discussion, action, or inclusion on a future agenda

To be included on the next agenda Brewers Green, Flooding, Budget.

11. Date & Time of Next Meetings: To confirm the date of Tuesday 30th January 2024 for the next Parish Council meeting.

Agreed and confirmed.

Meeting ended at 20.50

Signed T. Ault

Date 30th January 2024

Emma Chandler, Parish Clerk & RFO

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