

Roydon Parish Council

**Minutes of the Parish Council Meeting held at the Parish Room,
St Remigius Church, Roydon,
on Tuesday 26th September 2023 at 7.15pm**

Councillors Present – Trevor Ault (Chair), Stephen Finch (Vice Chair), Angela Brown, Paul Curson, Andrew Daniels, Jane Jennifer, , Pam Murton, Keith Best

Not in attendance - Elizabeth Taylor

In Attendance – Emma Chandler (Parish Clerk)

Public – County Councillor Keith Kiddie, District Councillor Kieran Murphy and 4 members of the public

1. Welcome

Cllr Ault welcomed everyone to the meeting.

2. To receive and consider accepting apologies from members unable to attend.

Apologies were received from Cllr Taylor

Unanimously agreed to accept apologies.

3. To receive and note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.

Cllr Ault, Cllr Curson and Cllr Jennifer declared an interest in item 11 - DDNP

Cllr Finch and Cllr Brown declared an interest in item 13 - Allotments

4. Public Forum: To receive County & District Councillors reports and the opportunity for issues to be raised or questions asked.

County Councillor Kiddie reported on the following:

- Neighbourhood Plan Referendum – Highlighting the importance of people voting on the 28th September. Advertising for the referendum had been in the local newspapers and on Park Radio.
- Action Day on the 30th September 2023 regarding the pylons. KK has been in liaison with Mid Suffolk and Richard Bacon. He highlighted the importance of the general public understanding the possible devastation to the land.
- Reported that the meeting with the highways engineer had been postponed.
- The splay at the village hall will cost in the region of 12k to complete. Cllr Kiddie will source further funds for the work to be completed.
- The investigation into the major Road Traffic Accident in Diss the previous week showed driver error as the cause.
- NCC are running a campaign to encourage people to foster or adopt in the county.
- Confirmed that the schools in Roydon and Diss do not have a problem with RAAC but Diss Youth and Community Centre is completing a full survey of their building.

District Councillor Murphy reported the following:

Roydon Parish Council

- District Council have secured 2.5 million to renovate Diss Swimming Pool
- Confirmed the purchase of the John Grose site.

Other items discussed:

- Thanks to the members for the work that had been completed on the Neighbourhood Plan
- Concerns about the use of the Park Hotel for asylum seekers as this is the only hotel in Diss and could have a detrimental effect on tourism in the area. KK confirmed that the Home Office had told SNDC that this site should be used and that SNDC had requested that it be used by families rather than young single men. There were also fears that the facilities would not be adequate, but KK confirmed that all residents had access to full board facilities.
- Pylon Protest on the 30th September at 10am. Councillors were encouraged to spread the word. There was hope that lots of people would be in attendance on the day. They highlighted that offshore was the preferred option but there is a need for a fall back option and mitigation for the River Waveney.
- Concerns about potholes under the sign for Snow Street and the hedge outside White House Farm. KK to investigate.

5. Approval of the minutes of the Parish Council meeting held on Tuesday 27th July 2023

Spellings were corrected by hand at the meeting and the minutes were subsequently unanimously approved. Cllr Ault signed and dated the minutes.

6. Matters arising - To note progress on decisions made at the last meeting

Questions were asked about levelling of the path from the Old High Road down to the A1066 opposite Tottington Lane

Cllr Finch questioned if Fix my Street actually works. Cllr Kiddie to make enquiries.

Action – County Councillor Kiddie

Cllr Jennifer asked whether, if the areas have been marked by NCC, is this enough for us to know that the work is in the pipeline.

Council requested that photos and comments are resubmitted to Highways. The Clerk requested that photos and maps are provided for the resubmission – Cllr Finch to complete.

Action – Parish Clerk and Cllr Finch

All further items were noted.

7. Clerk's Report.

Noted

8. Financial Matters and Banking:

a) Bank Balances and Bank Reconciliation.

Approved and signed by Cllr Ault at the meeting.

b) Receipts noted and payments to be noted/authorised.

Approved and signed by Cllr Ault at the meeting.

Roydon Parish Council

- c) To consider and approve for bin to be resited by Mr Crerar at a cost of £150.00

Unanimously Agreed

Action – Parish Clerk

9. Planning Applications and Decisions.

a) Applications considered by councillors

2023/2061 – 20 Snow Street – extend cartlodge and change use to habitable annexe. Neither objecting to or supporting the Planning Application. The Parish Council have reservations regarding any additional parking that may be needed and ask that the planning authority determine the application.

2023/2185 – Cherry Blossom, Denmark Lane – erection of shed/summer house (retrospective) – no comment

b) Decisions received from SNDC

2022/1976 – Land west of Denmark Lane – approved by SNC Development Management Committee on 30/8/23 but still pending final decision. Delegated report is 20 pages and all RPC concerns have been addressed bar the point on ingress. All others are recommended to be covered by conditions from SNDC.

Advice for councillors when looking at results of applications to always read the officers' report as the conditions will appear here.

c) Applications for Consideration by Full Council:

i. Application [2023/2338](#)

Proposal: Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwellinghouse (QA and QB)

Location: Willow Farm Darrow Lane Roydon Norfolk IP22 5XP

Applicant: Danny Ward Builders

Application Type: Prior Notification - Agricultural to Residential Barn 4 on that site.

1 bed 1 person

It was agreed that the council would object to this application and Cllr Jennifer would send the Clerk the comments that the council would like to submit.

Action – Cllr Jennifer and the Parish Clerk

ii. Application [2023/2372](#)

Proposal: Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwellinghouse (QA and QB)

Location: Willow Farm Darrow Lane Roydon Norfolk IP22 5XP

Applicant: Danny Ward Builders

Application Type: Prior Notification - Agricultural to Residential Barn 1 2 bed 3 person dwelling size reduced

It was agreed that the council would object to this application and Cllr Jennifer would send the Clerk the comments that the council would like to submit.

Roydon Parish Council

Action – Cllr Jennifer and the Parish Clerk

iii. Application [2023/2373](#)

Applicant: Mr Nick King

Location: 14 De Morley Close Roydon Norfolk IP22 5SH

Proposal: Front dormer extension

Application Type: Householder

Neutral and no comment

Action – Parish Clerk

iv. Application [2023/2598](#)

Applicant: Mr Duffin

Location: Roydon Hall, Hall Lane Roydon Norfolk IP22 5XL

Proposal:

Variation of condition 1 of 2022/1572 to allow for revised design to Swimming Pool (now open air) and incorporate changes to previously approved Orangery on west elevation of main house with fenestration changes and installation of solar panels on roof

Application Type: Removal/Variation of Condition (S73 / S19)

Neutral and no comment

Action - Parish Clerk

d) Late Applications or Decisions not included on the agenda.

2023/2558 Roydon Hall, variation of condition 1 of 2022/1606 – revised design to swimming pool and changes to orangery.

No comment

10. National Grid Norwich to Tilbury update

Cllr Ault gave the following update.

There have been two non-statutory consultations so far which the Parish Council have responded to.

The statutory consultation to take place next year.

There is a need to collate information over time to be ready for this.

Residents are providing lots of information about the ecological impact.

We are receiving updates from Essex, Suffolk and Norfolk Pylons campaign.

It has been highlighted that it is not a good idea to only offer one option. We would prefer the offshore route but if this is not possible the underground route through the valley and even better to go to the East of Diss where there could be less impact would be better options.

Cllr Finch commented that undergrounding is good as the visual impact is less, but we need to think about the ecological impact this would have. Underground does make a permanent mark on the landscape in respect of hedges and woodland.

Possibly contact the Suffolk and Norfolk Wildlife Trusts and the River Waveney Trust.

Roydon Parish Council

11. D & DNP: To receive a report

Cllr Curson reported that leaflets about the referendum had been delivered to all houses and the RRU went out last week with further information.

Posts have been put on the website and Facebook throughout September.

There were very specific guidelines that needed to be followed regarding the posts that have been released.

It was noted that Diss might put something on TikTok to target the younger residents.

Highlighted that referendum will take place like a normal election.

Thanks were given to all those that delivered the flyers and the RRU this month.

It was noted that RPC had clarified on the Parish Council Facebook page that application 2022/1976 (which constitutes the majority of DDNP6) is a 'carried over' site from South Norfolk Council's Local Plan allocations of 2015 and has been included in the DDNP throughout its development. It has always been part of Diss's allocation as it will lie within Diss's settlement boundary.

Also noted on the Parish Council Facebook page that the 2022/1976 (DDNP6) site does not erode the DDNP's Local Gap between the Roydon and Diss Settlement Boundaries. The DDNP Local Gap was always to the west of this site and stretches across to the eastern boundary of the Roydon Village DDNP allocation (DDNP8) on land south of the Primary School.

12. Brewers Green: To receive a report

The green has had the annual cut. Arisings will start to be collected this week.

Pikes Pond has been cleared by the working party.

County Councillor Kiddie agreed to fund pollarding the trees around the pond and the fallen willow. A member of the working party has obtained two quotes cost £750 for both trees. County Councillor Kiddie agreed to the cost for it to be completed in December or January

Action- County Councillor Kiddie

- a) To consider and agree to reimburse funds that are not used in the purchase and siting of the new bench should there be outstanding funds.**

Parish Clerk to order the bench.

Agreed to reimburse and agreed to proceed. Cllr Curson to send the Clerk details.

Action – Parish Clerk

- b) To note the area of the saplings planted by the Rotary Club on Brewers Green has been cut by Peter Frizzell using a suitable piece of machinery for**

Roydon Parish Council

dealing with this area in a proper manner, in line with the rest of the non-amenity part of the Green, and in accordance with the management plan.

Noted

13. Allotments: To receive a report (copy herewith)

a) To agree and adopt the following:

- i. Allotment Policy**
- ii. Allotment Risk Assessment**
- iii. Allotment Rules, Regulations and Tenancy Agreement**

Cllr Jennifer highlighted a number of small alterations. It was agreed for the Clerk to send the documents to Cllr Jennifer for review.

Council agreed to the amendments and the adoption of all documents.

Action – Parish Clerk and Cllr Jennifer

Allotment holders' meeting to take place 30 mins before the Annual Parish Meeting.

Unanimously Agreed

Action – Parish Clerk

14. To receive an update from the Clerk on the NALC pilot .GOV.UK email scheme

The Clerk informed that all the email addresses had been set up with half of councillors now able to access the new email.

Cllr Finch offered to help set up those having problems.

15. To consider and agree the response to SNC's formal consultation: Public Spaces Protection Order - Vehicle Related Anti-social Behaviour

Unanimously agreed.

Clerk to put through comments to South Norfolk District Council.

Action – Parish Clerk

It was suggested to set up future meetings with Sgt Butler and invite a representative to the annual parish meeting.

Action – Parish Clerk

16. To receive a proposal from Cllr Ault regarding the Big Green Day.

a) To agree to the proposal and discuss next steps.

To be held on the day of the litter pick in February 2024: Sat 3rd Feb 2024.

The whole Village Hall is available all day at a cost of £45

Unanimously Agreed

17. To receive and note a brief from Cllr Jennifer regarding the Community Biodiversity Scheme.

Roydon Parish Council

Cllr Jennifer provided a short report that informed councillors that there is already lots of work taking place in the community and thought this item should not be pursued at this time.

Cllr Finch queried that the High Road verges are mown in wildflower season. County Councillor Kiddie confirmed that verges are mown by NCC and may be done more often for safety reasons.

18. Any Other Business. For discussion only or items to be included on next agenda.

Notice boards – Need to contact Highways again for permission to replace parish noticeboards Louie's Lane and one by the recycling centre.

Action - Parish Clerk

19. Date & Time of Next Meetings: To confirm the date of 31st October 2023 for the next Parish Council meeting.

Cllr Ault proposed the 24th October 2023 for the next meeting.

Unanimously agreed.

21.16 meeting closed.

Signed

Dated