

Roydon Parish Council

Minutes of the Parish Council Meeting held at the Village Hall, Roydon, on Tuesday 25th July 2023 at 7.15pm

Councillors Present – Trevor Ault (Chair), Stephen Finch (Vice Chair), Angela Brown, Paul Curson, Andrew Daniels, Jane Jennifer, Elizabeth Taylor

Not in attendance - Pam Murton, Keith Best

In Attendance – Wendy Benson (Clerk), Emma Chandler (Incoming Clerk)

Public – 5

1. Apologies for Absence.

Apologies were sent from Keith Best which were accepted

2. Declarations of Interest.

Councillors Ault, Jennifer and Curson declared an interest in the Neighbourhood Plan

Councillor Finch declared an interest in items 12 and 13

Councillor Brown declared an interest in item 13

3. Public Forum: To receive County & District Councillors reports and the opportunity for issues to be raised or questions asked.

Standing Orders were suspended at 19.17

Christine Murton made comments about Item 8.

- Pylons affect Roydon Fen more than originally thought.
- Holford Rules 90 degree turn at that point.
- Not a consultation no discussion on alternatives
- Palgrave have given a good response.
- Urged the Council to tell parishioners that this has been pushed to another consultation.
- No discussion for going underground.
- Special part of the route due to the ancient water meadows.

Comments were also made about planning application 2022/1108

- Deal Farm received an enforcement order 3 weeks ago and went to appeal.
- An almost identical application has been submitted.
- Suggested that the same comment go in from the council to SNDC and the Planning Inspectorate.
- Thanked the council for their support on the matter.

19.22 Mrs Murton left the meeting.

David Bartrum commented on item 12 footpath group.

- A lot of the footpaths are getting very rough.
- Old to the New High Road, roots from the trees coming through the path.
- Tottington Lane towards the bungalows the same problem.

Comments were also made by John Taylor about Item 11.

- Brewers Green, 16th August meeting of the management committee.
- Concern about the general upkeep around the pond.
- Idea to dredge and clear and add fish.
- South and East side covered with greenery.
- Difficult for children to sit and fish as was intended.

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He also informed the council that he has cleared part of the tree that fell in the winds and highlighted that there are a number of trees that could suffer the same fate. Suggested that the location of the new bench would require the tree to be cut back to accommodate the bench and enquired as to whether the parish council would consider this.

Referring to item 16 would the Parish Council consider funding the signs? Strongly opposed the council funding the project for signs and that it should be left to the individual. He highlighted that there may be many residents who are planting plants that encourage bees and that wild flowers need to be managed. The cost for 500 meters of wild flowers could be £237

Cllr Daniels commented that it has been at least 25 years since the trees have been pollarded. Suggest that the tree is pollarded in the winter. There are fish in the pond again. Standing Orders were reinstated at 19.37

4. Approval of the minutes of the Annual Parish Council meeting held on 28th June 2023

The following amendments were made at the meeting

The title should not have the word Annual on it.

Item 11 should be no areas to be left uncut.

With alterations the minutes were approved and signed by the Chair

5. Matters arising from the above minutes (for information only and not on current agenda).

Date of the APC 2024 provisionally changed to Wednesday 17th April

6. Clerk's Report.

Litter Pick – Part of the SNCD litter pick we get £20 for taking part. We signed up for the prize draw which we have won and should be used for the community.

Mini recycling centre; a few incidents of fly tipping which have been reported.

7. Financial Matters and Banking:

a) Bank Balances and Bank Reconciliation.

See appendix 1

Unanimously approved

b) Receipts noted and payments to be noted/authorised.

Noted and authorised

8. National Grid. Norwich to Tilbury Pylons: To discuss and agree Council response to the latest route alignments Planning:

Cllr Ault gave background on the item for those present.

Discussion took place including points raised during the open forum.

Main points for the response were agreed and Cllr Ault agreed to compile the final version for submission to the consultation.

Action – Cllr Ault

9. Applications and Decisions.

a) Applications considered by councillors:

None

b) Decisions received from SNDC:

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None

c) Applications for Consideration by Full Council:

2023/1829: 21 Brushmakers Way, IP22 4QZ. First Floor side extension.

No Comment

Action – Parish Clerk

2023/1930: 7 Store Street, IP22 4ED. Two storey extension and alterations.

Parish Council comment – Concerns about the roof line across the back of the house.

Action – Parish Clerk

2022/1975 & 1976: Land South of Rowden Way & Land west of Denmark Lane.

Residential Development with associated access, parking, landscaping and associated infrastructure (updated application 2022/1976)

Agreed for Cllr Jennifer to send the response to the Clerk for submission to the SNDC planning portal.

Action – Cllr Jennifer and Parish Clerk

2022/1108: To discuss the Deal Farm appeal on refusal of this application. To decide whether to make additional representations to the planning inspectorate.

Agree for Cllr Finch to send the response to the Clerk for submission to the SNDC planning portal.

Action – Cllr Finch and Parish Clerk

d) Late Applications or Decisions not included on the agenda.

None

10. D & DNP: To receive a report on progress of the Plan.

Cllr Curson informed the council that the Neighbourhood Plan has been approved to go forward to referendum

Email from Richard Squires will issue referendum dates in due course decided by SNDC and Mid Suffolk. The referendum will be held on the same basis as an election at the Village Hall and would be publicised in the next Round Up, on the Parish Council Website and Facebook page. Expected time of the referendum is September or October 2023

Councillors congratulated and thanked Cllrs Curson and Jennifer for the work that has been put into the Neighbourhood Plan

11. Brewers Green: To receive a report. To discuss purchase of bench for the area under the Beech tree.

Information about a tree that has fallen in recent bad weather. There is possible funding from KK.

Clerk to request a quote from Mr Crerer to clear the remaining parts of the tree that have been piled up and fix the litter bin that has been knocked off the concrete base

Action – Parish Clerk

Mr Garnham to look at tree specifically.

12. Footpath Group: To receive a report.

Cllr Jennifer reported the following

a) NCC's Countryside Access Officer has provided RPC with an update on progress with determining the route of Roydon's Footpath 9, running between Baynards Lane and Snow Street. The matter of clarifying the route to landowners and making them aware of their responsibilities to allow access to the Public Right of Way is still pending due to lack of resources. The issue is sufficiently complex as to be very time consuming once started and the resources that may be required to achieve resolution could be considerable. She will contact those concerned as soon as she has capacity to do so.

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b) A resident contacted us to say that Roydon's Footpath10, running north-south from Bressingham's Pillar Box Corner to the A1066, is impassable through a maize field. As this footpath now lies in the parish of Bressingham (since the western Roydon parish boundary was moved eastwards some years ago), our recommendation was to make contact with Bressingham PC's Footpath Warden, William Hudson, and his contact details from the PC's website were shared. The resident was also recommended to report the issue on FixMyStreet and direct to NCC via NCC's Report A Problem webpage.

13. Allotments: To discuss and approve rents for year beginning October 2024. To receive an update on vacant plots.

Discussion took place

Cllr Brown and the Clerk to review the Tenancy agreement and highlight expectations how a plot should be left at the end of a tenancy.

Cllr Brown and the Clerk to compile new agreements for this year.

Proposal for rents for the year beginning October 2024: Full Plot £36 and Part Plot £18

Unanimously agreed

Action – Cllr Brown and Parish Clerk

14. NALC pilot.GOV.UK email scheme: To confirm that the Council has been chosen to be included in this pilot scheme and to decide on the domain name.

Roydon-southnorfolk-pc.gov.uk

Unanimously Agreed

Action- Parish Clerk

15. Green Project Day: Following the success of the Big Green Week, discuss the proposal to arrange a day of events and activities to be held during the winter months - including a suggested date for this.

Cllr Ault gave a brief outline of the day which was provisionally agreed by council

Clerk was requested to add to the September agenda

Action - Parish Clerk

16. Community Biodiversity Scheme: To receive information regarding a proposal to initiate a scheme encouraging households to leave areas of unmown grass in their front garden to support biodiversity. To discuss the proposal to provide signs for these areas and discuss funding these signs.

Small discussion took place, and it was agreed to add to September agenda.

Action – Parish Clerk

17. Defibrillator Access: To review access to the defibrillator when the Pre-School are in session in the Village Hall and the front gates are closed to vehicular access. To discuss possible options to put forward to Pre-School.

Had the defib 5 years not always readily available due to the gates being shut.

Do council agree to ask the pre-school if the gates could be open?

Agree to send a letter to the pre-school and the management committee.

Action - Parish Clerk

18. Any Other Business. For discussion only or items to be included on next agenda.

Thanks were given to Wendy Benson for her work over the last 5 years and wished her well for the future.

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19. Date & Time of Next Meetings: To confirm the date of 26th September 2023 for the next Parish Council meeting.
Meeting closed 22.28

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Appendix 1

A: Bank Reconciliation as 31/07/23

Bank account Balances @ 24/07/23			
Business Current Account		£16,793.28	
Business Savings Account		£20,583.50	
Total Balances			£37,376.78
Balances carried forward @ 01/04/23		£27,122.18	
Accounts Payments Ledger YTD gross		£8,191.64	
Accounts Receipts Ledger YTD		£16,727.09	
Unprocessed Payments			
BACS 08	311.90		
BACS 09	134.40		
BACS 10	350.00		
BACS 11	234.11		
BACS 12	56.00		
BACS 13	627.34		
BACS 14	5.40		
		(£1719.15)	
Actual Balance			£35,657.63

B: Payments/Receipts to be authorised and noted to 31/07/23

Date		Payee	Narrative	Transferred Funds	Receipt	Payment Gross	Net	VAT
30/06/2023	Credit	Unity	Interest on Savings		£82.47			
30/06/2023	Debt	Unity	Service Charge			£18.00	£18.00	
06/07/2023	Credit	L.O'Neill	Bench Donation		£1,000.00			
28/07/2023	BACS 08	Excite	Grounds Maintenance			£311.90	£259.92	£51.98
28/07/2023	BACS 09	Norfolk ALC	.GOV Email			£134.40	£112.00	£22.40
28.07.2023	BACS 10	NorfolkPTS	Councillor Training			£350.00	£350.00	
28.07.2023	BACS 11	Emma Chandler	Salary			£234.11	£234.11	
28.07.2023	BACS 12	HMRC	PAYE			£56.00	£56.00	
28.07.2023	BACS 13	W Benson	Salary			£587.45	£587.45	
			Office Supplies			£39.89	£35.24	£4.65
28.07.2023	BACS 14	HMRC	PAYE			£5.40	£5.40	

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