

Roydon Parish Council

<http://roydon-disspc.norfolkparishes.gov.uk>

Councillors are summoned to the meeting of Roydon Parish Council which will be held on
Wednesday 28th June 2023 at 7.15pm in the Main Hall at Roydon Village Hall
Members of the public and press are welcome to attend.

Agenda

1. Apologies for Absence.
2. Declarations of Interest.
3. Public Forum: To receive County & District Councillors reports and the opportunity for issues to be raised or questions asked.
4. Approval of the minutes of the Annual Parish Council meeting held on 17th May 2023
5. Matters arising from the above minutes (for information only and not on current agenda).
6. Clerk's Report.
7. Financial Matters and Banking:
 - a) Bank Balances and Bank Reconciliation.
 - b) Receipts noted and payments to be noted/authorised.
 - c) To receive the 1st Quarter (April – June) report Budget V Actual
8. Planning: Applications and Decisions.
 - a) Applications considered by planning councillors:
None
 - b) Decisions received from SNDC:
2023/0869: Barn adjacent to Willow Farm, Darrow Lane. Notification for Prior Approval for a proposed change of use and associated building works of agricultural building to a dwellinghouse (QA and QB). **REFUSED**
2023/0843: Agricultural building south of Willow Cottage, Darrow Lane. Notification for Prior Approval for a proposed change of use and associated building works of agricultural building to a dwellinghouse (QA and QB). **REFUSED**
2023/1114: Far End Harley Cottages, 80 Louies Lane, IP22 4EQ. Two storey side extension (revised). **APPROVED.**
 - c) Applications for Consideration by Full Council:
None
 - d) Late Applications or Decisions not included on the agenda.
9. Big Green Week: To receive a report.
10. D & DNP: To receive a report on progress of the Plan.
11. Brewers Green: To receive a report.
12. The Loke: To receive a report.
13. Flood Group: To receive a report.
14. Clerk Recruitment: To receive an update of progress to recruit a new clerk.
15. Village Hall: To clarify the Parish Councils responsibilities as Custodian Trustees, review the information from Community Action Norfolk and adjust the Asset Register accordingly.
16. Allotments: To discuss the vacant plots and agree action to rent these out prior to the October renewal date. To discuss any further issues.
17. Norfolk ALC Parish Council Elected Representative: To approve appointment of Councillor as the NALC representative.
18. Mini Recycling Centre Adopter Agreement: To discuss and decide on whether to continue with the adopter payment for the MRC 2023/2024.
19. Full Council Training: To confirm date of 12th July, discuss training topics and approve expenditure for refreshments.

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20. .GOV.UK email through NALC. To discuss and decide whether to go forward with applying to use this service. To receive and agree the cost, if decided to proceed.
21. Annual Parish Meeting 2024: To discuss and agree on date of the APM 2024.
22. Any Other Business. For discussion only or items to be included on next agenda.
23. Date & Time of Next Meetings: To confirm the date of 26th July 2023 for the next Parish Council meeting.

Signed: 

Date: 21st June 2023

Wendy Benson, Parish Clerk & RFO

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