

Roydon Parish Council

<http://roydon-disspc.norfolkparishes.gov.uk>

Councillors are summoned to a meeting of Roydon Parish Council which will be held on

Wednesday 25th January 2023 at 7.15pm in the Main Hall at

Roydon Village Hall

Members of the public and press are welcome to attend.

Agenda

1. Apologies for Absence.
2. Declarations of Interest.
3. Public Forum: To receive County & District Councillors reports and the opportunity for issues to be raised or questions asked.
4. Approval of the minutes of the Parish Council meetings held on:
 - a) 23rd November 2022.
 - b) 4th January 2023
5. Matters arising from the above minutes (for information only and not on current agenda).
6. Clerk's Report.
7. Financial Matters and Banking:
 - a) Bank Balances and Bank Reconciliation.
 - b) Receipts noted and payments to be noted/authorised.
 - c) Quarterly Report October- December Actual v Budget
 - d) To discuss and decide on the proposal to open a Unity Bank savings account.
8. Planning: Applications and Decisions.
 - a) Applications considered by planning councillors:
2022/2257: 20 Snow Street, IP22 5SB. Remove stud partitioning added to the property with permission (1996/1317), reinstate oak staircase position using original ceiling aperture together with partitioned WC shower room to ground floor bedroom. **Approval.**
 - b) Decisions received from SNDC:
2022/1108: Deal Farm Kenninghall Road Bressingham Norfolk IP22 2HG. Construction of an Anaerobic Digestion facility (part retrospective), comprising: 1 no. digester tank and 1 no. secondary digester/digestate storage tank, silage clamps, liquid and dry feed system; digestate separation, handling and pasteurization, biogas upgrading and mains gas-grid connection; carbon capture, CHP, agricultural building; office buildings, weighbridge, 2 no. covered digestate storage lagoons, and associated plant, vehicular accesses, roads and landscaping (including earth bunds). Revised application following withdrawn planning application 2021/2788. **REFUSED.**
2022/1465: 14 Cricks Walk, IP22 5SN. Boundary Fence. **WITHDRAWN.**
2022/2062: Land South of Willow Cottage (Willow Farm), Darrow Lane, IP22 5XP. Demolition of agricultural buildings & Nissan huts and erection of 2no detached dwellings with associated parking and upgrade of existing highway access. **REFUSED.**
 - c) Applications to be discussed by full council:
2023/0023: Willow Farm, Darrow Lane, IP22 5XP. Notification for Prior Approval for a proposed change of use and associated building works of agricultural buildings to 2 dwellinghouse (QA and QB).
 - d) Late Applications or Decisions not included on the agenda.
9. Auditors:
 - a) Internal Auditor: To discuss and approve appointment and accept fees of Internal Auditor.

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- b) External Auditor: To note appointment by SAAA (Smaller Authorities' Audit Appointments) of PKF Littlejohn LLP as external auditors for the next 5 year period.
10. .GOV email Scheme Through NALC: To discuss and decide on whether to go forward with taking up the .GOV email scheme.
 11. Electricity Supply for Streetlights: To receive the report regarding the supply of electricity to the Parish Council. To discuss the use of a broker to work for the Council to achieve best possible stability of supply costs. To decide whether to use this service and agree the presented costs.
 12. D & DNP: To receive a report on progress of the Plan.
 13. CIL Group: To receive a progress report.
 14. Litter Picks: To confirm previously agreed dates for future litter picks.
 15. Big Green Week 2023: To discuss and decide on the proposal to plan for a Roydon Big Green Week, 10th – 18th June, to coincide with and be part of the annual national Great Big Green Week (organised by The Climate Coalition).
 16. Election Preparation: To discuss the arrangements for the forthcoming election including promoting the election. To discuss and decide whether to hold the Annual Parish Meeting as a separate meeting to enable promotion of the Parish Elections. To agree a date for this meeting.
 17. Any Other Business. For discussion only or items to be included on next agenda.
 18. Date & Time of Next Meetings: To confirm the date of 22nd February 2023 for the next Full Council meeting. To agree the date for the Annual Parish Council Meeting following the election, which must be held between 9th-23rd May inclusive.

Signed: 

Date: 18th January 2023

Wendy Benson, Parish Clerk & RFO

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