

Roydon Parish Council

<http://roydon-disspc.norfolkparishes.gov.uk>

Councillors are summoned to a meeting of Roydon Parish Council which will be held on

Wednesday 28th September 2022 at 7.15pm in the Main Hall at

Roydon Village Hall

Members of the public and press are welcome to attend.

The meeting will observe a one minute's silence prior to the start of the meeting as a mark of respect on the death of Her Majesty Queen Elizabeth II.

Agenda

1. Apologies for Absence.
2. Declarations of Interest.
3. Public Forum: County & District Councillors reports and the opportunity for issues to be raised or questions asked.
4. Approval of the minutes of the Parish Council meeting held on 27th July 2022.
5. Matters arising from the above minutes (for information only and not on current agenda).
6. Clerk's Report.
7. Financial Matters and Banking:
 - a) Bank Balances and Bank Reconciliation.
 - b) Receipts noted and payments to be authorised.
 - c) 2nd Quarter Report Budget v Actual
8. Planning: Applications and Decisions.
 - a) Applications considered by committee:

2022/1465: 14 Cricks Walk, IP22 5SN. Boundary Fence. **OBJECT.**

2022/1487: 4 Tottington Lane, IP22 5BJ. Demolition of existing extension and erection of new single storey extension to rear. Relocation and extension of existing garage. **APPROVE.**

2022/1572: Roydon Hall, Hall Lane, IP22 5XL. Variation of condition 2 of 2021/0153 – Minor changes to window in flower room, variation of roof lights to flat walk-on type with glass balustrade to east extension. **APPROVE.**

2022/1662: Waveney. Potash Lane, IP22 5SG. Variation of condition 2 of 2021/0862. Amendment to small section of roof to change from Velux roof lights to roof lantern.
 - b) Decisions received from SNDC:

2022/0697: Cherry Blossom, Denmark Lane, IP22 4BL. Two-storey rear extension and new windows to south and north side elevations. **Approved.**

2022/0986: Far End Harley Cottages, 80 Louies Lane IP22 4EQ. Two storey side extension. **Approved.**
 - c) Applications for information only (no consideration required):

2022/1622: 2 & 2A Bellrope Lane, IP22 5RG. Works to two TPO trees. 2no Lime trees, crown lift to approx. 2m above ground level.

2022/1644: Eden Cottage, Old High Road, IP22 5XJ. Certificate of Lawful use for proposed single storey extension.

2022/1583: 24 Bellrope Lane, IP22 5RG. Works to TPO Trees T1 & T2 Lime Trees. Reduce height to approx.. 12m and crown raise to 6m.
 - d) Late Applications or Decisions not included on the agenda.
9. AGAR report: Confirmation of Conclusion of external audit.
10. Policy Reviews: To review or approve the following policies:

Health & Safety Policy: To discuss and approve a Health & Safety Policy.

Complaints Policy: To discuss and approve a Complaints Policy.

Roydon Parish Council

Training & Development Policy: To review, discuss and approve policy.

11. Defibrillator Training: To discuss and decide on organising a public training session for the defibrillator at a cost of £175 + VAT, maximum attendance 50. To agree possible dates and process for attendance.
12. Ernest Hose Fund: To receive an explanation regarding Parish Council nominative trustees and to agree the second Parish Council nominee.
13. Allotments: To review the allotment tenancy rent and decide on any rent increases for year beginning October 2023. Update on current renewals.
14. Village Hall Drains. To receive a progress report.
15. D&DNP: To receive a progress report. To discuss a suitable venue to place a hard copy of the consultation documents allowing physical inspection during the public consultation period.
16. Brewers Green: To receive a report.
17. Flood Group: To receive a progress report.
18. Any Other Business. For discussion only or items to be included on next agenda.
19. Date & Time of Next Meetings: To confirm the date of 26th October for the next meeting.

Signed: 

Date: 21st September 2022

Wendy Benson, Parish Clerk & RFO

Email: roydondiss@gmail.com

Telephone: 01379 388190