

Roydon Parish Council

<http://roydon-disspc.norfolkparishes.gov.uk>

Councillors are summoned to a meeting of Roydon Parish Council which will be held on
Wednesday 8th July 2020 at 7.00pm

This virtual meeting will be held via the Zoom platform

Members of the public and press are welcome to attend. Please contact the clerk for access to
the meeting.

1. Apologies for Absence.
2. Declarations of Interest.
3. Approval of the minutes of the Parish Council Meeting held on 2nd June 2020.
4. Matters arising from the minutes (for information only).
5. Clerks Report.
6. Financial Matters and Banking.
 - a. Bank Balances and Bank Reconciliation.
 - b. Receipts & Payments to be authorised.
 - c. Quarterly Report April-June.
7. Planning: Applications received and considered by planning committee members.
2020/0923. 11 The Close, Roydon, IP22 5RE. Erection of rear extension, extension to replace car port, replacement porch, internal alterations and alterations to existing fenestration. No objections.
2020/0977. 1 The Close, Roydon, IP22 5RE. Erection of three bay garage and conversion of existing double garage into bedroom. No objections.
8. Allotments Update: Request received to erect a small greenhouse, within the permitted size, on plot 1A. 1m gap to be adhered to between greenhouse and boundary.
9. Training report: Community engagement training session through NALC.
10. D&DNP: Update and local assets report and updated Terms of Reference approval. This report provides a general update on progress with the Neighbourhood Plan for Diss and District and requests that the Parish Council provide feedback on key elements prior to consultation during July with the community. *To approve the motion:* This parish council proposes: i) that our delegated representatives to the steering group of the Diss & District Neighbourhood Plan shall be Paul Curson & Jane Jennifer, with [...] as our reserve representative; and ii) that the council endorses the current version of the steering group's Terms of Reference as defining the role of parish representatives and the authority delegated to them.
11. Brewers Green: Update on maintenance and enhancement of the green.
12. To Discuss the placement of a central pedestrian refuge island along the A1066.
13. Public Forum. For residents to raise any issues or questions. If time permits.
14. Date & time of next meeting: To agree date of Tuesday 1st September 2020 @7.15pm.

Signed: 

Date: 30th June 2020

Wendy Benson, Parish Clerk & RFO

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