

**You are summoned to a meeting of Roydon Parish Council which will be held on
Tuesday 6 December 2016 at 7.15pm in the Parish Room, St. Remigius Church**
Members of the public and press are welcome to attend

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST**
- 3 RESIDENTS FORUM** – for the public to raise concerns and offer comments
- 4 APPROVAL OF MINUTES** – of the meeting held on 25 October 2016
- 5 MATTERS ARISING AND THOSE NOT SHOWN ON THE AGENDA**
- 6 SALARY INCREASE** to discuss and approve a salary increase for the clerk from SCP17 to SCP19
- 7 ACCOUNTS FOR PAYMENT**

G Roderick-Jones	November and December salary	tbc
HMRC	PAYE	tbc
John Taylor Builders Ltd	Noticeboard repairs	£320.40
E-ON	electricity for streetlighting (DD – for information only)	£134.33
Pearce & Kemp	standing order – streetlight maint. (for information only)	£158.26
SNDC	annual dog bin charge (2016-17)	£468.29

- 8 BANKING** balances to be confirmed on receipt of up to date bank statements
- 9 HIGHWAYS** Hedge in Hall Lane
- 10 BREWERS GREEN** report on meeting of 23 November
- 11 ALLOTMENTS** rubbish disposal and general report
- 12 STREET LIGHTS**
- 13 BUDGET** discuss and approve draft 2017/18 budget and precept
- 14 DISS AND DISTRICT NEIGHBOURHOOD PLAN** report on meeting of 23 November
- 15 ASSET REGISTER** discuss and approve new draft
- 16 PLANNING**
- 17 NEIGHBOURHOOD PLAN with Diss Town Council** – report of meeting 4 October
- 18 VILLAGE HALL** proposed grant to Village Hall
- 19 CHURCHYARD MAINTENANCE** proposal to increase the annual payment
- 20 HOG CARVING** information on insurance status
- 21 CORRESPONDENCE** to be circulated to all councillors
- 22 REPORT FROM DISTRICT COUNCILLOR** (to be circulated)
- 23 REPORT FROM COUNTY COUNCILLOR** (to be circulated)
- 24 ANY OTHER BUSINESS/ITEMS FOR NEXT AGENDA**
- 25 DATE AND TIME OF NEXT MEETING** Tuesday 17 January 2017 **(PLEASE NOTE)**

Members have a statutory legal duty under the local Government Act 2000, to declare any personal or prejudicial interests they may have in items contained in the above agenda.