

ROYDON PARISH COUNCIL

Draft Minutes of the Parish Council meeting held in Roydon Village Hall on **Tuesday 31 October 2017 at 7.45 pm.**

Present:	John Taylor	JT	Vice Chair/Acting Chairman
	David Goldson	DG	District Councillor
	David Bartrum	DB	
	Jenny Shorter	JS	
	Andrew Daniels	AD	
	Angela Brown	AB	
	Elizabeth Taylor	ET	

In attendance:	Gareth Roderick-Jones	GRJ	Clerk
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1 Apologies for Absence: Paul Curson (PJC), Pam Murton (PM)

2 Declarations of Interest: JS declared an interest in item 8 (proposed boundary changes); AD declared an interest in item 6 (payment for churchyard maintenance); DG and AD declared an interest in item 9 (Village Hall)

**3 Residents' Forum:
Proposed Boundary Changes:**

A representative of the residents' group thanked the Parish Council for its support in matters concerning the proposed boundary changes and confirmed that the residents' group would henceforth volunteer for community projects.

A resident asked what the thinking was behind Diss's request for the boundary changes.

Response: The minutes of the Diss Town Council meeting in August record the decision but not the discussions leading to it.

The Leader of Diss Town Council was quoted in the press as saying that the only issue was money. This contradicts the Terms of Reference of the Community Governance team and the assertions of its Chairman, Dr Kemp. DTC's claims are invalid because they are based on financial considerations, and ignore the opinions of residents.

There is a meeting of the Review Committee on 29 November and the Parish Council and residents' group should coordinate their responses.

It was suggested that the various points made by residents should be collated and circulated to the PC for consideration.

It was noted that DTC had made a further last minute increase in their claims.

Other Issues:

The A1066 is in poor repair with surface noise and vibration affecting residents of Denmark Lane and Tottington Lane. Response: County Councillor Keith Kiddie recently arranged for a site visit by Norfolk County Council's Highways Engineer. As a result, work which had already been planned to repair this area will be rescheduled to an earlier date.

Brewers Green: UKPN are to start work in January 2018. Can the PC confirm that the necessary permission has been obtained? Response: yes, permission is in place.

Properties along the A1066 have names but no numbers. Could this be changed to make it easier for residents to receive deliveries? DG will enquire of SNDC.

Can the community have a defibrillator at the Village Hall? Response: the Village Hall Committee are already looking into this.

4 Approval of Minutes

The minutes of the meeting 26 September and the extraordinary meeting of 24 October 2017 were approved and signed with one amendment to item 9 (26 September): AD is staying on as a committee member of the Village Hall, and JS is serving as Badminton Representative.

5 Matters Arising from Previous Minutes none

6 Accounts for Payment

The following payments were approved for payment:

PAYEE	NARRATIVE	AMOUNT
Gareth Roderick-Jones	October salary	£236.86
HMRC	PAYE	£59.22
Anglian Water	allotments	£24.95
JM Crerar	grounds maintenance July-Sept 2017	£700.00
Norfolk ALC	subscription	£385.65
Mazars	external audit fee incl "fine"	£150.00
Roydon PCC	annual donation for churchyard maintenance	£1,000.00

7 Bank Balances: noted

a	Balances as at 4 October 2017:	
	current account	£35,902.67
	savings account	£7,831.58
	total	£43,734.25

8 Community Governance Review (Proposed Boundary Changes)

Please see item 3 above

9 Roydon Village Hall

- The cost of the drainage work plus the work required on the floor will total around £24,000. The floor needs to have about £14,000 spent on it to prevent loss of income as it is becoming unusable. There is no immediate sign of any external funding for this work. VAT can be reclaimed if the work is to be ordered by and invoiced to the Parish Council and not split between the PC and anyone else - GRJ can get confirmation of this on receipt of exact details of the work and costs and any alternative funding (for example of DG is able to secure a small grant).
Proposal: that the PC pay for a like-for-like replacement woodblock floor including badminton markings - proposed AB, seconded DB and agree unanimously.
- Steele's Law are sending a letter for payment of fees for the land registration for £270. (proposed that we agree to pay AB and seconded ET, all agreed). However, they appear to have taken no action on our behalf so far, so DG will write a letter of complaint.

10 Allotments update

Most of the rent for 2017-18 has now been paid and signed agreements obtained. The allotment paths need strimming back in the spring, and GRJ will mention this to Mr Crerar.

11 Streetlights

Roy Cozens recently met Paul Curson and inspected the streetlights. He will send details of his findings and suggestions to GRJ.

12 Planning Applications

- a 2017/2325 18 Tudor Avenue: removal of condition restricting the number of children attending the nursery group at any one time. The PC objected to the original proposal and do not now see a reason to agree to a potential increase in the numbers. Residents have commented on the loss of privacy and excessive noise, as well as the unsuitability of this small residential estate for increased numbers of vehicles. The PC will OBJECT to this application.
- b 2017/2055 Middle Manor Barn, Old High Road - revised vehicular access NO OBJECTION
- c 2017/2334 Middle Manor Barn, Old High Road - retrospective hedge planting NO OBJECTION

- 13 Highways:**
- noise and vibration caused by HGV traffic on the A1066 - see item 3 above
 - A1066 drainage issue opposite The Close: GRJ will follow up with NCC Highways for an update
 - a list of other issues has recently been reported to NCC Highways and GRJ will follow up.
- 14 Diss & District Neighbourhood Plan**
JT read from a report by PJC describing slow progress on the DDNP.
- 15 Brewers Green**
Grass cutting and removal of cuttings has been carried out. The Queen's tree is growing well. There are reports of crumbling banks at the pond, and this will be discussed in the next meeting of the Brewers Green Management Committee in February 2018.
- 16 War Memorial**
Bierton and Woods report that the War Memorial is in good condition and they have offered to clean it free of charge. GRJ will contact them to take them up on this offer. They will report on the hog carving in due course. The War Memorial surrounds may need attention - to be discussed at next meeting.
- 17 Correspondence**
Correspondence has been circulated to all councillors and noted, as follows:
Norfolk PCC newsletter
local police newsletter
County Councillor's report
District Councillor's report
- 18 Report from District Councillor**
(please see full report circulated)
- 19 Report from County Councillor**
(please see full report circulated)
- 20 Any Other Business**
Recent problems with the council's Tiscali email account have impeded communications, so a new account has been set up: roydondiss@gmail.com. Once this has been tried out, GRJ will begin the process of changes of address.
- 21 Items for Next Agenda**
items noted in minutes above; yew hedge; budget meeting; wreath invoice; invoices from JT
- 22 Date of Next Meeting**
Tuesday 28 November 2017 at 7.15pm