

ROYDON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Parish Room, St. Remigius Church on Tuesday 29 March 2016 at 8.00 pm following the APM

Present:	David Bartrum	DB	
	Paul Curson	PC	Chairman
	David Goldson	DG	District Councillor
	Pam Murton	PM	
	Jenny Shorter	JS	
	John Taylor	JT	Vice Chair
	Elizabeth Taylor	ET	
In attendance:	Gareth Roderick-Jones	GR-J	Clerk
	Jenny Chamberlin	JC	County Councillor

Welcome and Apologies for Absence

Action

- 1 The Chairman welcomed members of the public to the meeting

Declarations of Interest

- 2 A declaration of interest was made by Cllr Pam Murton (item 10a on the agenda)

Residents Forum

- 3
 - a Thanks were expressed on behalf of the Village Hall Committee for the structural survey commissioned and paid for by the PC; they will proceed with repairs
 - b The door of the allotments noticeboard blew off in recent bad weather and the glass is broken; will be investigated and repaired

JT

Minutes of the meeting held on 23 February 2016

- 4 The Minutes were approved by all and signed by the Chairman.

Matters Arising

- 5
 - Work on footpath 9 has been done
 - White van in layby: PC will supply photos for GR-J to contact SNDC
 - Drain outside Old Rectory still blocked
 - signage at Cricks Walk/Tudor Ave to be done soon
 - Darrow Lane street sign: ongoing
 - recycling: to be followed up
 - street lighting needs follow up
 - potholes – needs follow up
 - dog fouling: (see discussion in APM) look into cost/type of no fouling signs via SNDC or commercially – get quotes for next meeting; contact Head of Primary School to investigate their possible involvement
 - On-site meeting is required with Bob Edwards to look into highways issues in the Snow Street/Darrow Lane/Manor Road area (drainage,

**PC/G
RJ**

**JC
GRJ
GRJ
GRJ
GRJ**

**PC
GRJ**

surface water and road subsidence); PC to send photos to GRJ for Bob Edwards; GRJ to mention that JC has been trying to get action taken on this for some time

- War Memorial: AD will get Keith Rakham to look at the condition of the war memorial and advise
- Queen's 90th Birthday: (see also notes on APM) consensus is that a tree would be the most appropriate way for Roydon to mark the Queen's 90th. PC will arrange for the tree and for the landowner's permission; AD will look into a suitable tree guard
Proposed: PC, seconded: AD, agreed unanimously

AD

**PC
AD**

Accounts for Payment

- 6 The following were approved for payment

6.1	Pearce & Kemp	Street Lighting (Standing Order)	£158.26
6.2	EON	Electricity (Direct Debit)	£108.20
6.3	G Roderick-Jones	Salary Feb 2016	£209.64
6.4	HMRC	PAYE	£52.20
6.5	Adam Power Associates	Village Hall Structural Survey	£300.00
		TOTAL	£828.30

JT

Monthly Income and Expenditure Report

- 7 a The following were noted:
Balances as at 4 March 2016:
Business Current Account £19,612.01
Business Savings Account £7,827.66
- b GRJ will look into Finance for Parish Clerks courses

GRJ

Highways

- 8 On-site meeting is required with Bob Edwards to look into highways issues in the Snow Street/Darrow Lane/Manor Road area (drainage, surface water and road subsidence); PC to send photos to GRJ for Bob Edwards; GRJ to mention that JC has been trying to get action taken on this for some time

**PC
GRJ**

Street Lights

PC to investigate "Mayrise" mentioned in the survey of street lighting recently received.

PC

GRJ to follow up with Pearce and Kemp for removal of street light in Copeman Road - they said they would do so earlier but have not done so (and the PC have paid for this).

GRJ

GRJ to get advice from Amey and Pearce and Kemp to ascertain type and cost of new light outside the Old Rectory opposite The Close.

GRJ

Allotments

- 10 a Mr Murton will remove materials resulting from hedge cutting once ground conditions are drier.
- b Points raised in the email from the tenant of Allotment 6C have been

discussed previously – see October 2015 minutes.

Resolution by the Parish Council: "We wish to maintain the current system of allotment allocations and rents."

proposed PC, seconded AD, agreed unanimously

c It was further proposed that the Council's next course of action should be discussed after the departure of the public, at the end of the meeting, on the grounds that it would not be in the public interest to declare in advance the intentions of the Council in regards to possible legal action.

proposed PC, seconded JS, unanimously agreed

Planning

- 11 a 2016/0534 12 Sandstone Way, certificate of lawful use for loft conversion
 - distributed to councillors
- b 2016/0705 Agricultural Building, Fen Lane, proposed change of use
 - distributed to councillors
- c The Cottage, erection of bamboo screen at listed property
 - deferred for discussion at end of meeting

Correspondence

- 12 the following correspondence was noted:
 - a auto-enrol pension
 - b road closure in Diss
 - c PCC Election notices
 - d email from Diss TC regarding white van
 - e email from SNDC Planning regarding The Cottage, Manor Road
 - f email regarding street lighting, Hose Avenue
 - g report on NALC meeting, 26 February
 - h email from resident regarding dog fouling
 - i circular regarding planning changes
 - j late correspondence – emails from Mrs Bloom and Mrs Leeper (for next agenda)

Report from District Councillor

- 13 Councillor Goldson's report was circulated to councillors and duly noted.

Report from County Councillor

- 14 Councillor Chamberlin's report was circulated to councillors and duly noted.

Any Other Business/Items for next Agenda

- 15 Business for the next meeting as noted above

Date and Time of Next Meeting

- 16 Tuesday 26 April 2016 at 7.15pm, in the Parish Room at St Remigius Church.
Items for the agenda by Monday 18 April please.

Departure of members of the public and discussion in private

- 10c PC will respond to email from tenant of Allotment 6C, Ms Hodgkinson;
DG will ascertain benefits if any of consulting NPLaw; GRJ will locate Ms Hodgkinson's signed tenancy agreements for her first two years' tenancy;

PC
DG
GRJ

PC will seek professional legal advice from Steele & Co if there is no advantage in using NPLaw.

The following motion was proposed: The Parish Council take legal action to evict the tenant of Allotment 6C.

proposed PC, seconded JT, agreed unanimously.

- 11b Bamboo screen at The Cottage, Snow Street. A bamboo screen has been erected at this listed building without planning permission. The Council are asked to consider whether planning permission would have been approved by the Council if an application had been made. This was discussed in private because it is the subject of a personal dispute between neighbours and discussing this in public was not considered to be in the public interest. The Council's unanimous decision is that this screen impinges on the neighbour's light and prevents a window being opened and therefore an application would have been refused. This will be conveyed to SNDC Planning. **GRJ**